

SOUTHWEST PROPERTY MANAGEMENT

1044 Castello Drive, Suite #206
Naples, Florida 34103-1900
(239) 261-3440, Ext 134 ♦ Fax (239) 261-2013
Email: shagedorn@swpropmgt.com

DATE: January 15, 2022

TO: All Unit Owners
Barrington Club Condominium Association, Inc.

RE: **First Notice of Election of the Board of Directors and Annual Meeting**

This letter serves as the first notice of the election of the Board of Directors for **Barrington Club Condominium Association, Inc.**, which will be held at the Association's Annual Meeting on **March 15, 2022, at 6:00 p.m.**

All candidates must be self-nominated. Nominations cannot be made at the Annual Meeting. Therefore, **any unit owner who desires to be a candidate for the Board of Directors must submit his/her name to Barrington Club Condominium Association, Inc. at the address listed above.** An optional, brief, personal message sheet, or résumé may be included (8 ½ x 11, single sided only).

The Association must receive the Notice of Intent to be a Candidate form by February 3, 2022 (forty (40) days prior to the election), and the résumé must be received no later than February 8, 2022.

Please be advised: 1) If your account is showing as delinquent in excess of 90 days on any monetary obligation due the Association (this includes maintenance fees, late fees and interest) at the time of the election, you will not be able to serve on the board of the association. 2) Within ninety (90) days after being elected or appointed, each Director shall certify in writing to the Secretary that he or she has read the Declaration of Covenants, Articles of Incorporation, Bylaws, and current written policies, or submit a certificate of satisfactory completion of the education curriculum administered by a division approved education provider.

If you have any questions, please contact me, Sandy Hagedorn, at 239-261-3440, or via email at shagedornr@swpropmgt.com.

(NOTICE OF INTENT TO BE A CANDIDATE IS ON THE FOLLOWING PAGE)

**NOTICE OF INTENT TO BE A CANDIDATE
FOR THE BOARD OF DIRECTORS
OF
Barrington Club Condominium Association, Inc.**

I, _____ (Print Name), hereby place my name in nomination as a candidate for the Board of Directors. I am/am not (Circle One) enclosing an information sheet about myself. I understand that I am responsible for the accuracy of the information contained in the information sheet. The information sheet may be no larger than 8 ½" x 11", single-sided. **Candidate Notice MUST be received by February 3, 2022, and the Information Sheet must be received no later than February 8, 2022.**

I am aware that any owner who is delinquent in their Association fees including interest and late fees at the time of the next required meeting notice will not be eligible for the Board of Directors.

Dated: _____, _____

Signature of Applicant

Unit Number: _____

Local Address: _____

Alternate Address: _____

Local Phone #: _____

Fax #: _____

Alternate Phone/Cell #: _____

Fax #: _____

E-Mail: _____

**Return my acknowledgement letter to my local/northern/email (Circle One) address.
Please disregard if this does not apply to you.**

Please return to:
Barrington Club Condominium Association, Inc.
c/o Southwest Property Management
1044 Castello Drive, Suite 206
Naples, FL 34103
Fax: (239) 261-2013
Email: admindept@swpropmgt.com